

New Moon Morris

Event Planning Sheet

Item	Description	Additional Comments
1	<u>Proposed Event Location</u>	
2	<u>Proposed Date of Event</u>	
3	<u>Proposed Start & End Time</u>	
4	<u>Proposed Format for Event</u>	
	Music Only	Yes / No
	Dancing Only	Yes / No
	Full Performance	Yes / No
5	<u>Proposed Dance Surface</u>	
6	<u>Information about Event Broad Programme of event, Who is being invited, Who is in charge of invites, is it public or private event</u>	
7	<u>Is it a NMM event or another organiser</u>	
8	<u>Is it to be publicised if so where?</u>	